

Day Two

8:30 - 9:30 Continental Breakfast

9:30 - 10:15 General Session

10:30 - 11:30 **The Budget Process**
Discuss the current process and efficiencies
State Finance Law in English

Computer/Network Security
Securing data and systems in departments

11:45 - 12:30 Closing Remarks

Art Gallery

Auditorium

Michael Widmer, *Executive Director Mass Taxpayers Foundation*

AV-1

Tim Sullivan, *Budget Director, EAD*

AV-3

Elizabeth Kilcoyne, *Deputy Comptroller, CTR*

Eric Berman, *Deputy Comptroller, CTR*

AV-4

EJ Landry, *Partner, Deloitte & Touche*

Nirvick Nandy, *Deloitte & Touche*

Auditorium

Martin Benison, *Comptroller, CTR*

CFO Advisors to the Conference

Julia Burns, *Central Business Office*

Michael Byrne, *Massachusetts Highway Department*

Elizabeth Capstick, *State Auditor's Office*

Gary Christenson, *Middlesex Sheriff's Department*

Ellen Donaghey, *Attorney General's Office*

Graham Holmes, *Office of Consumer Affairs*

Joan Lenihan, *Dept. of Labor & Workforce Dev.*

Peter Macchi, *Dept. of Correction*

Kenneth McBride, *Northern Dist. Attorney's Office*

Anna Prince, *Dept. of Environmental Mgmt*

Jay Linnehan, *Middlesex Community College*

William Marchant, *Trial Court*

Thomas Simard, *Div. of Housing & Comm. Dev.*

Perry Trilling, *Dept. of Mental Health*

Cory Yacovone, *Dept. of Environmental Protection*

Wayne Kallman, *Dept. of Employment Security*



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CFO 2002

Chief Fiscal Officer

Federal Reserve Bank of Boston

PARTNERS

in Sound
Financial
Management

May 16th
May 17th



Office of the Comptroller
Commonwealth of Massachusetts

W W W . m a s s . g o v / o s c
C O N F E R E N C E

Welcome to the 2nd annual Commonwealth CFO Conference, sponsored by the Office of the Comptroller. Last year, this forum was developed to ensure that enterprise vision and initiatives are communicated, planned and implemented in an environment where all the stakeholders in Commonwealth financial management had input into the process.

This year's forum has particular significance in light of the pivotal financial challenges and opportunities ahead. This year, stakeholder input to the Commonwealth's financial management is critical to the process. I would like to thank the Commonwealth CFOs, for working in partnership with my office to develop the conference contents again this year.

Last year, we listened to you and learned. We used your insights to create solutions. We have returned to demonstrate our commitment through the improvements we've made in Quality Assurance, Risk Assessment, and a Managing Results Initiative. We plan to continue that effort.

I believe you will find the year's sessions both educational and informative. We've designed general sessions and breakouts with lecture and interactive formats. We have included interesting sessions for you:

- A Central Service Agency panel discussion on new initiatives and what they will mean to you;
- Empowering CFOs in departments;
- And evaluating the Office of the Comptroller's services.

Since much can be accomplished through informal conversation, Thursday, after the last session, a reception has been planned, for you to network with the Central Service agencies and with each other.

This second year of the CFO Conference provides the Office of the Comptroller and Partnering Agencies an opportunity to build on the dialog and collaboration of last year; at a time when financial management is ever more critical, and the insight and innovation of all are essential. Join us, and enjoy the conference!

Enjoy the conference!

Martin J. Benison

Day One

8:00 - 9:00	Registration and Continental Breakfast	Art Gallery
9:00 - 9:30	Opening Remarks	Auditorium
	Kevin Sullivan, Secretary of Administration and Finance	
9:30 - 10:15	Welcome and followup on Last Year's Evaluation	Auditorium
	Martin Benison, Comptroller, CTR	
10:45 - 12:00	Business Process	AV-3
	Improvement-Interdepartmental Service Agreements	Helen O'Malley, CTR Facilitator
	Map out issues and resolutions to current ISA process	Amy Pitter, AMS Facilitator
	E- Processing Part 1 Internal Workflow Processes	AV-4
	Outline draft policy for internal department e-processing	Wayne Kallman, CFO, DET
		Diane Ledwell, Deputy Comptroller, CTR Facilitator
		Jenny Hedderman, Deputy General Council, CTR Facilitator
	CFO Round Table	AV-1
	New CFO's get assistance from colleagues on issues	Michael Byrne, CFO, DPW
		Julia Burns, Director, CBO
		Jay Linnehan, CFO, MCC
12:00 - 1:00	Lunch	N.E./Boston Room
1:00 - 1:45	General Session: The Current Fiscal Crisis	Auditorium
		Stephen Crosby, Chief of Staff, Governor's Office
2:00 - 3:00	Payee Self Service Overview	AV-1
	New Vendor Update system overview and demonstration	Elizabeth Kilcoyne, Deputy Comptroller, CTR
		Kathy Sheppard, Bureau Director, CTR
	E Processing- Part 2 Cross Dept. processing/operational efficiency	AV-3
	Outline draft policy for cross departmental e-processing	Diane Ledwell, Deputy Comptroller, CTR Facilitator
		Jenny Hedderman, Deputy General Council, CTR Facilitator
	Managing with Limited Resources	AV-4
	How to make the most of your hires	Patricia Wada, Personnel Administrator, HRD
		Ellen Wright, Recruiter, ITD
3:15 - 4:30	IC/Risk Assessment	AV-3
	Why is a department risk assessment important	Diane Ledwell, Deputy Comptroller, CTR Facilitator
		James Curry, Partner, Deloitte & Touche
	Central Service Agency Panel	AV-1
	MRI evaluation of central service agencies and actions	Patricia Wada, Personnel Administrator, HRD
		David Lewis, Chief Information Officer, ITD
		Philmore Anderson, Purchasing Agent, OSD
	Centralized Grant Application	AV-4
	The OMB plan for grant management	Kathie Still, Bureau Director, CTR
		Tom Simard, CFO, OCD
4:30 - 6:00	Reception	Art Gallery